



Spring 2014

Dear Prospective IB Certificate Course Student:

Welcome and congratulations! You have arrived at the final step in the process for enrolling in the International Baccalaureate Certificate Program! By applying to the IB program, you have shown two important traits that will be further fostered in your journey through the program. You have demonstrated that you are a risk-taker with an open-mind about the future of your education.

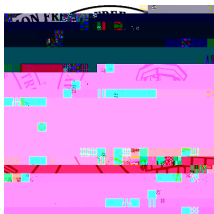
Having reflected on the various aspects of the program and your own future goals, you are ready now for the final steps:

- Speak to your current teacher in the subject area of the course you wish to take. Get his/her endorsement.
- Ask your counselor to sign and go over the course requirements with you.
- Review the IB assessment requirements for the courses you wish to enroll in.
- Sign the course request letter on the reverse side.
- Ask your parent to sign the course request letter.
- Return the signed commitment letter to the guidance office.

Once again, congratulations on your academic achievements to date and thank you for your interest in the Bay Shore High School International Baccalaureate Program. Your hard work has led you to this exciting opportunity. We hope that you will enjoy the journey to your future with all of us who are a part of the International Baccalaureate Program at Bay Shore High School.

Sincerely,

Jonathan P. Nelson  
IB Coordinator  
Bay Shore High School



**Directions:** If you wish to enroll in an IB certificate course, please fill out the form below and obtain the required endorsements from the appropriate subject teacher, your counselor and the IB Coordinator.

## IB Certificate Course Request

In order to earn an IB Certificate, I fully understand that I must complete all of the following requirements:

- Meet all necessary course prerequisites
- Satisfactorily complete all internal and external assessments as required for the IB course(s) I choose to enroll in

Please list the IB certificate course you wish to take:

- \_\_\_\_\_

**Subject teacher endorsement:**

- \_\_\_\_\_

**Guidance counselor endorsement:**

- \_\_\_\_\_

Please enroll me in the IB course indicated above. I understand the requirements and the high level of rigor of the course and am committed to fulfilling all obligations required by the course indicated above.

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

Print Student Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date \_\_\_\_\_

Print Parent Name: \_\_\_\_\_